

718FSS KADENA CIVILIAN PERSONNEL OFFICE

Phone Numbers for Appointments

As of 17 Feb 2026

FAX No: 634-2256

Function	Name	DSN
CIVILIAN PERSONNEL OFFICE (FSC)		
Chief, Civilian Personnel Flight	Vacant	634-2891
Civilian Personnel Officer	Ms. Darla Bertrand	634-3802
US STAFFING (FSCAU)		
US Section Chief	Ms. Cynthia Alvarado	632-7298
Human Resources Specialist	Ms. Josie Corprew	632-7297
Human Resources Specialist	Ms. Lisa Anthony	634-3202
Human Resources Specialist	Ms. Mallory Chandler	634-2804
Personnel Technician	Ms. Kasumi Jaehn	634-9326
Personnel Technician	Ms. Ayami Maekawa	634-2228
US POSITION CONTROL (FSCAU)		
Administrative Specialist (US Position Control)	Ms. Natsumi Mizuno	634-2327
Administrative Specialist (US Position Control)	Ms. Mayo Kawamitsu	632-7915
US EMPLOYEE RELATIONS & US OVERSEAS ALLOWANCES (FSCAU)		
Human Resources Specialist	Mr. Ross McCarthy	632-7914
Personnel Technician (Allowance)	Ms. Yumino Tome	634-1726
Administrative Specialist (Allowance)	Ms. Yuiko Kakazu	632-2227
CIVILIAN PERSONNEL JN SECTION (FSCAJ)		
JN Section Chief	Ms. Lori Anderson	634-3443
JAPANESE EMPLOYEE RELATIONS (FSCAJ)		
Lead Employee Management Relations Technician	Mr. Hiroshi Majikina	632-7909
Employee Management Relations Technician	Ms. Yukimi Zemanek	632-7910
Employee Management Relations Technician	Ms. Yumi Nakama	632-7508
Employee Management Relations Technician	Ms. Reo Shimabuku	632-7912
Administrative Specialist	Ms. Sayaka Oyakawa	632-7899
Personnel Clerk	Ms. Shoko Akamine	632-7536
Personnel Clerk	Ms. Fumie Yamakawa	634-7920
JAPANESE POSITION CLASSIFICATION (FSCAJ)		
Lead Classification and Wage Technician	Mr. Chikara Ishigaki	632-7895
Classification and Wage Technician	Ms. Nozomi Yamauchi	632-7908
Classification and Wage Technician	Mr. Tomokazu Suzuki	632-7905
Classification and Wage Technician	Ms. Eriko Shimada	634-1702
Classification and Wage Technician	Mr. Motomichi Uehara	632-7369
JAPANESE POSITION CONTROL (FSCAJ)		
Administrative Specialist	Ms. Reiko Oshiro	634-3564
Administrative Specialist	Ms. Kae Takayama	632-7527
JAPANESE RECRUITING & PLACEMENT (FSCAJ)		
Lead Employment Specialist	Ms. Rie Yonamine	632-7919
Placement Technician	Ms. Nobuko Kadekaru	632-7898
Placement Technician	Ms. Ayako Teruya	632-7916
Placement Technician	Ms. Tomoko Uechi	632-7893
Placement Technician	Ms. Kumiko Miyagi	632-7907
Administrative Specialist	Ms. Miwa Agarie	632-7911
Personnel Clerk	Vacant	632-7897

CIVILIAN PERSONNEL HOURS OF OPERATION

Monday, Tuesday, Wednesday & Friday

0730-1630

1130-1230 : Closed

Thursday

0730-1130

1130-1630 : Closed for Training

Office Closed: PACAF Family/Holidays