

AUTHORIZED UNITE EVENTS

Equipment & Facility Rentals (APF)	Expendable Supply Purchases (APF)	Existing Program or Activity Fees (APF)	Food & Beverage Options (NAF)
<ul style="list-style-type: none"> • Outdoor Recreation Rentals • Facility Rental like park or beach pavilions, room rentals, etc. • DJ's and DJ Equipment • Food Service Equipment • Swimming Pool • Boats & Jet Skis • SUPs/Kayaks • Go-Karting/Street Karting • Attraction admissions • Tent and site rental • Transportation w/driver (ITT/ODR only) • Waterparks • Amusement parks • Movies (AAFES Theater or other location) 	<ul style="list-style-type: none"> • Disposable food prep and service items (paper plates, napkins, cups, plastic utensils, charcoal, foil, foil pans etc. • Cardboard and Tape (Build-a-boat) • Crafting Kits & Supplies • Surcharge on Food purchases • Catering service fees • 10% of total event cost towards decorations • Sandcastle Building • Holiday events: Pumpkin Carving, Trunk Decorating, Gingerbread kits 	<ul style="list-style-type: none"> • Bowling lane and shoe rentals • Arts & Crafts instructional classes • Outdoor Recreation trips, tours, and workshops • Golf green fees and driving range fees • ITT trips & tours • Off-base instructional classes (cooking class, glass-blowing, yoga, deep-sea fishing) • Ferry tickets to reach activity or event location • <u>Full</u> work center pedi's • Okuma pick-2 • Hiking 	<ul style="list-style-type: none"> • All food facilities on base including BX food court/stand alones • DIY Commissary shopping • Food operations from other bases • Local businesses that accept split payments • FSS food trucks • Club catering • Transferring funds between squadrons

UNAUTHORIZED UNITE EVENTS

Squadron Training / Meetings	Dining In / Out Meal Only Events	Combined with other APF or NAF Funding <i>(double-dipping)</i>	Base-Wide Special Events
<ul style="list-style-type: none"> • Commander's Calls • Hail & Farewells • Promotions • Retirements • Off-Sites • Trainings • Anything military training related in any way 	<ul style="list-style-type: none"> • Formal or Informal • Combat Dining In / Out • Luncheons • Cookouts or any food & beverage event NOT connected to an approved Unite event. 	<ul style="list-style-type: none"> • Other activity resiliency funds (chapel, True North, P2, etc.) • FSS Bucks • Other R4R Components • *Private Org/Booster Club funds are OKAY and encouraged if available • *Out of pocket okay 	<ul style="list-style-type: none"> • Japan Day • AmericaFest • Tinsel Town • Special Olympics
Lodging	Concerts, Theater Events	Entertainment Venues	Paid Entertainment / Rentals
<ul style="list-style-type: none"> • Any type of temporary accommodations • *Camping okay 	<ul style="list-style-type: none"> • Considered individual spectator events and as such do not involve team-building or unit cohesion 	<ul style="list-style-type: none"> • Conventions or Exhibitions (Comicon, Anime etc) 	<ul style="list-style-type: none"> • Port-o-lets • Trash services • Cleaning fees • Late or Damage fees of rentals

UNAUTHORIZED UNITE EVENTS

Holiday Parties, end of year events, balls, & banquet	Alcoholic Beverages	Gambling	Purchase of any of the following items
<ul style="list-style-type: none">• Christmas Parties• New Year Parties• Service Balls• Award Events• Open Banquets	<ul style="list-style-type: none">• Cannot be used to purchase any type of alcoholic beverage• *Does not prohibit alcohol at an event, Unite can't pay for it	<ul style="list-style-type: none">• Bingo• Raffles• Lotteries• Slots• Pachinko• Any Games of Chance	<ul style="list-style-type: none">• Prizes• Giveaway Items• Promotional Items• Personalized Items• Fundraising Items• Awards/trophies• Going Away Gifts• PPE of any type• HAZMAT Items• Equipment/items to donate to charities

QUESTIONS?

MELANIE GRAVAGE

**Community Cohesion Coordinator (C3)
18 FSS/FSWU**

Email: melanie.gravage.1@us.af.mil

DSN: [632.7220](tel:632.7220) Unite iPhone: [070.3802.8959](tel:070.3802.8959)

Unite Website: www.kadenafss.com/unite

Facebook Page: [UNITE Kadena](#)

Office location: Bldg. 721, 1st Floor, Room D-110 (next to MPF/DEERS)