

TAP REQUIREMENTS: TIER I		COMPLETION DATE
Step 1	Initial Counseling and Self-Assessment (NLT 365 days prior to DOS/DOR)	
Step 2	Pre-Separation Counseling (NLT 365 days prior to DOS/DOR)	
Step 3	<p>TAP Workshop (3-Day Core Curriculum)</p> <p>Day 1: Managing Your Transition, MOC Crosswalk, and Financial Planning Day 2: VA Services and Benefits Day 3: Employment Fundamentals of Career Transition*</p> <p>*Can be waived if retiring with 20+ years of service, if documentation of fulltime employment is provided, or if documentation of fulltime education/training enrollment is provided (excludes SkillBridge)</p>	
	<p>2-Day Tracks Indicate choice(s) below:</p> <p><input type="checkbox"/> Employment Track <input type="checkbox"/> Career & Credential Exploration Track</p> <p><input type="checkbox"/> Entrepreneurship Track <input type="checkbox"/> Managing Your Education Track</p>	
Step 4	<p>Capstone- Schedule appointment after completion of TAP Workshop</p> <p>NLT 90 days prior to DOS/DOR (Up to 1 year prior to DOS/DOR)</p>	
CAREER READINESS STANDARDS (CRS) Delivered at Capstone		COMPLETION DATE
	Individual Transition Plan (ITP)	
	<p>VA Account (eBenefits) Registration</p> <p>Create your VA account at: https://www.va.gov/ Bring proof of registration (screen shot of welcome page) to Capstone appointment</p>	
	<p>Continuum of Military Service Counseling</p> <p>Counseling with in-service recruiter required for all Active Duty members. *Does not apply to retirees, Guard/Reserve, and medical/legal discharge. To schedule appointment contact:</p>	

TAP mandates established by the NDAA FY19, “John S. McCain National Defense Authorization Act for Fiscal Year 2019.”