

****Two forms of ID are required for all transactions****

Renewal

Renewal of ID/CAC cards must be within 30 days prior to the expiration date. (Exception: Deploying members with orders whose expiration date is within the dates of the deployment)

Rank Update

Due to the time difference with AFPC, DEERS is updated with new rank on the 2nd of each month. Please bring in promotion certification or promotion RIP, showing effective date of rank.

Contractor

GS/NAF/DODEA/DECA/AAFES

Ensure your Trusted Agent has you in the CVS system. Current (within 30 days) Letter of Employment/Certificate of Employment/Letter of Invitation.

Local Hire

Must have completed DD Form 1172.