



SCHILLING COMMUNITY CENTER – DRIVERS EDUCATION
First Time Driver Registration

STUDENT AND SPONSOR INFORMATION

STUDENT (Last, First): _____

SPONSOR/PARENT Name (Last, First): _____

STUDENT Cell Phone: _____ SPONSOR/PARENT Duty Phone: _____

STUDENT/PARENT Email: _____

SPONSOR BASE: Kadena Foster Lester Futenma Kinser Hansen Courtney Schwab Torii

STATUS: Active Duty DOD Civilian Retired DODDS Other: _____

SERVICE: USAF NAVY USMC ARMY DEROS: _____

Please mark this box if the Student requires exceptional attention from Instructors.
**The Driver's Education Program Coordinator will contact you directly to discuss privately.*

SELECT THE CLASS YOU ARE ENROLLING IN:

Active Duty Adult (18+ Day Course) Adult (18+ Night Course) Teen (16-18 years old)

18TH FORCE SUPPORT SQUADRON AND SCHILLING COMMUNITY CENTER POLICIES

Please read and initial the following:

_____ Student enrolling into the First Time Driver Course is:

- A. 18 years of age or older
- B. As Parent/Guardian, my student is 16 years of age. *Students must be at least 16 years old to enroll.*

_____ Student **must** be present with a valid ID at time of enrollment.

_____ Sickness/Emergencies are the only accepted absences—Documentation from Command/Parent is required.

_____ Student is a U.S. Status of Forces Agreement (SOFA) member.

_____ Student is a fluent English speaker. All classroom materials and lectures will be administered in English only.

_____ The use of **CELL PHONES, IPODS** and/or any electronic devices is **PROHIBITED** during Classroom and BTW instruction.

_____ Disruptive behavior, profanity, harassment and/or usage of electronics will not be tolerated. Students will be given a verbal warning for first offenses. Consistently disruptive behavior will result in expulsion from the course.



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_____ Students can/will be held liable for any damage(s) caused during the Behind the Wheel portion of this Driver’s Education Course and incurred to an 18th Force Support Squadron Government Owned Vehicle.

_____ A Learner’s Permit is required for a Student to operate a motor vehicle. The Learner’s Permit must be obtained **before behind the wheel instruction can be scheduled**. The permit is **MANDATORY**. Once issued, learner’s permits are valid for 90 days. To obtain a permit, Students must take their Driver’s Education Class Enrollment Receipt (issued by Schilling Community Center) to their respective licensing agency—licensing agencies are determined by the sponsor’s affiliation:

- A. Kadena Air Base Pass and ID Office, Bldg. 31. DSN: 634-3437
- B. Camp Foster Base Safety Office, Bldg. 5831. DSN: 645-7219
 - a. If your respective licensing agency is Camp Foster Base Safety, you are required to pass a written exam before a Learner’s Permit will be issued. Students are encouraged to download the Okinawa Drivers Manual (Updated Jun-2017) via the following link and study for the exam prior to taking the test. <http://www.mcbbutler.marines.mil/WelcomeAboard/DrivinginOkinawa.aspx>

_____ Students must successfully complete all 13 Units (totaling 45 hours of the classroom and Behind the Wheel instruction) with a 80 percent passing rate in order to be awarded a Certificate of Completion.

_____ Classroom Instruction: Students must score 80 percent or higher on their final written exam to successfully complete this portion of the course. Students have two chances to pass the exam. Students who do not pass the written exam in two attempts are required to enroll into the next available 2 Hour Refresher Course (\$50 enrollment fee to be paid in full before the re-test is given).

- a) Classroom Instruction consists of 13 Units: 1) Intro to Novice Driver Responsibilities & Licensing System. 2) Getting Acquainted with the Vehicle. 3) Understanding Vehicle Control: Starting, Steering & Stopping. 4) Traffic Control Devices & Laws. 5) Vision & Space Management. 6) Basic Maneuvers in a Low-Risk Environment. 7) Risk Reducing Strategies for Different Driving Environments. 8) Sharing the Road with Other Users. 9) The Effects of Distractions on Driving. 10) Adverse Driving Conditions & Emergencies. 11) Impaired Driving. 12) Effects of Fatigue & Emotions on Driving and 13) Travel Planning, Loading, Towing & Driving Special Vehicles.

_____ Behind the Wheel (BTW) Instruction: Upon successful completion of the Classroom Instruction portion, Students will proceed to the BTW segment of the course, which consists of 6 hours of instruction behind the wheel. Students who do not successfully pass the BTW evaluation are required to pay a re-test fee of \$25.00—must be paid in full before the re-test is given.

- a) Students will be evaluated on 6 In-Car Lessons: 1) Basic Vehicle Control. 2) Identifying Traffic Controls/Maneuvering Light Traffic. 3) Maneuvering Moderate to Heavy Traffic, Judging, changing lanes, reserve practice. 4) Reversing/Turnabouts/Precision Maneuvers/Parking. 5) Parking/Adverse Driving Conditions/Traffic roadways of Kadena Air Base. 6) Review/Evaluation.

_____ Certificate of Completion: Upon successful completion of BOTH course portions, Students will be issued a Certificate of Completion and are now ready to be issued a SOFA License. Students must return to their respective licensing agency and present their Certificate of Completion and there they will issue you a SOFA license—USFJ Form 4EJ, Operator’s Permit for Civilian Vehicle.

- a) Teens will be issued an “ON BASE ONLY” license until they are 18 years old.

BY SIGNING THIS FORM, I CONFIRM THAT I HAVE READ ALL LINE ITEMS ABOVE AND AGREE TO ABIDE BY ALL 18TH FORCE SUPPORT SQUADRON AND SCHILLING COMMUNITY CENTER POLICIES.

Student Signature _____ Date _____

Parent/Guardian’s Signature _____ Date _____