Eligible Employees:
USFJ employees working for Air Force / DeCA / DoDDS in Okinawa

Eligible employees who are interested in being considered for the following vacant position(s) must read below instructions carefully.

Opening Date: 10 September 2020
Closing Date: 16 September 2020

How to apply: Please submit your applications to Kadena Civilian Personnel Flight (CPF) Japanese Staffing by the closing date. Applications should be submitted via one of below designated drop boxes;

1. Box 1: Room B-202, Building 721-A (2nd floor), Kadena Air Base
2. Box 2: Kadena Gate 1 Visitor Control Center, Building 31, Kadena Air Base

Required documents: KADENA AB Form 1EJ, 20090413 (APPLICATION FOR KADENA V/A) and copies of required licenses/certifications if any. Application form is available on above 18th Force Support Squadron Home Page. Please limit your documents only to application and required documents. Submitted applications will not be returned. (Please refer to “How to fill out application form”)

Important note: Incomplete applications will not be considered for rating. As an applicant, it is your responsibility to complete your application correctly and ensure all the required documents are attached to the application. CPF will not review your application prior to your submission.

Contact information: 632-7912 or Kadena Civilian/JN Staffing <kadena.jnstaffing@us.af.mil>
語学能力に関する規定の変更
Language Proficiency Level (LPL) Certificate Requirement Change

語学能力を証明する書類が必要となります。応募する職種のLPLをご確認の上、該当する証明書（コピー）を添付して下さい。ALCPTスコアに一部変更がありますのでご確認下さい。

ENGLISH PROFICIENCY TEST (EPT)

<table>
<thead>
<tr>
<th>LPL</th>
<th>TOEIC Prior to 8 Feb 16</th>
<th>ALCPT After 8 Feb 16</th>
<th>TOEFL (PBT)</th>
<th>TOEFL (CBT)</th>
<th>TOEFL (iBT)</th>
<th>CASEC</th>
<th>EIKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 (Exceptional)</td>
<td>860 – 990</td>
<td>NA</td>
<td>600 –</td>
<td>250 –</td>
<td>100 –</td>
<td>NA</td>
<td>1st</td>
</tr>
<tr>
<td>3 (Fluent)</td>
<td>730 – 859</td>
<td>76 – 85</td>
<td>550 – 599</td>
<td>210 – 249</td>
<td>80 – 99</td>
<td>870 –</td>
<td>Pre-1st</td>
</tr>
<tr>
<td>2 (Average)</td>
<td>550 – 729</td>
<td>66 – 75</td>
<td>460 – 549</td>
<td>140 – 209</td>
<td>50 – 79</td>
<td>560 –</td>
<td>2nd</td>
</tr>
<tr>
<td>1 (Elementary)</td>
<td>400 – 549</td>
<td>51 – 65</td>
<td>430 – 459</td>
<td>120 – 139</td>
<td>40 – 49</td>
<td>475 –</td>
<td>Pre-2nd</td>
</tr>
<tr>
<td>PRE-1 (Minimal)</td>
<td>350 – 399</td>
<td>NA</td>
<td>40 – 64</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>3rd</td>
</tr>
</tbody>
</table>

注意事項

2006年4月18日付第5空軍の規約覚書により、直属の部下及び指揮系統下の親族雇用、さらに人選権・人事措置・職務評価に影響を及ぼす事が可能な者が親族の選抜を促す行為等が禁止されています。

親族とは、父、母、夫、妻、息子、娘、兄弟、姉妹、叔（伯）父、叔（伯）母、従兄弟（姉妹）、甥、姪、義父、義母、義兄弟、義姉妹、継父、継母、義兄弟、義姉妹、異母（父）兄弟、異母（父）姉妹、祖父母、孫等。

また、応募申込書1ページ目下段に記載された項目欄（記入例を参考）が未記入の場合は書類不備とみなされますので御了承下さい。

記入例

アメリカ軍人又は軍属(SOFA)の扶養家族ですか？ Are you a family member of a SOFA status personnel?

□ YES □ NO

応募前の職場に家族・親戚が働いている場合は、その方の氏名をお書きください。

If any, list your family member/relatives who are employed at the command where this position is located.

これまでに逮捕又は法律に違反して有罪の判決を受けた事がある方は詳細を記入して下さい。

Have you ever been arrested, indicted or convicted for any violation of law? If so, state complete circumstances.

私は、募集要項の資格条件を読み、これらの条件を満たしているものと信じます。なお、本求人広告申込書を受け付終了前に人事課に届けよう確認するのは私の責任であることを了解しています。本申込書中のすべての項目について、もし虚偽の記述をした場合には、直ちに解雇又は本申込書が不承認になりうることを承知しています。ここに記入した事柄は私の知る限り、また信じる限り事実であることの証明として署名します。

I have read the qualifications required for this position and believe that I meet these requirements. I also understand that it is my responsibility to ensure that my application reaches the Civilian Personnel Flight prior to the closing date. I understand that falsification of any item herein may result in the immediate termination of my employment or disapproval of my application. I place my signature in certification that the information contained herein is the truth to the best of my knowledge and belief.

申込日付 Date of Applying: 24 Dec 2013

本人の署名 SIGNATURE OF EMPLOYEE: Tiro Yamamoto 又は 山本 次郎

電子署名 又は 自筆の署名

FOR OFFICIAL USE ONLY
<table>
<thead>
<tr>
<th>Position Title/Series Grade/LPL</th>
<th>Administrative Specialist, MLC-9, BWT 1-4, LPL: 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Work Place</strong></td>
<td>18 MXG/MXOT, Maintenance Training Section, Kadena AB</td>
</tr>
</tbody>
</table>

**Summary of duties:**
Manages scheduling of all MAJCOM formal courses, ancillary, Maintenance Training Section and Training Detachment training for maintenance personnel. Manages the maintenance information system (MIS) training subsystem. Obtains/consolidates training requirements and builds and distributes training schedules. Updates training completions and notifies Squadron Commanders of training no shows/unfilled seats. Manages, researches, and interprets statistical data to make determinations regarding all training matters which may involve or affect military and civilian personnel, and provides recommendations to unit leadership. Coordinates actions with managers, supervisors, civilian and/or military personnel in scheduling and training functions. Determines best method for meeting training requirements, coordinating training with activity managers to ensure full utilization of training quotas and resources. Maintains training data and records (paper files and computerized database). Advises supervisors or managers within the unit when actions may affect productivity or mission. Coordinates with higher headquarters as needed for training requirements. Manages special certification training program. Monitors and arranges required training specific to maintenance personnel. Drafts, edits, finalizes, and produces written correspondence, messages, reports, and other documentation for release under own signature or under the signature of senior officials. Plans, prepares, and delivers oral presentations, including briefings, seminars, staff meetings, one-on-one formal and informal presentations and other group presentations. Attends and participates in staff meetings, working groups, committees, and other group settings. Prepares input for use in formal briefings, including statistical data, visual aids, and other materials, as required. Exercises accountability for all equipment and supplies assigned. Manages, implements and oversees all aspects of on-the-job, qualification, ancillary and special certification training programs for maintenance group personnel. Conducts applicable maintenance testing and updates MIS accordingly. Conducts audits as required and coordinates with subject matter experts on test deficiency. Performs other related or incidental duties as assigned.

**Qualification Requirements:**
1. 2 years clerical or administrative work experience OR 2-year college graduate OR 1 year of which was equivalent to at least next lower level.
2. Ability to speak, read and write English at average proficiency level: LPL-2 is required.
3. Knowledge of computer software such as Outlook, Word, Excel, PowerPoint, etc.; preparing, storing, retrieving, printing electronic files.
4. Knowledge of service-based programs and objectives, processes involved in military and civilian training programs, and/or processes relating to training programs in parallel business and industry organization, is highly desired.
5. Skill in typing 40 WPM is highly desired.
6. Knowledge of basic rules of grammar, spelling, capitalization, punctuation and standard abbreviations.

**Job Related Requirement:** May have to work outside of normal duty hours if requested.

**Work Schedule:** Mon-Fri (40 hours per week), 0730-1630 (Recess: 1100-1200)

**Required document 必要書類:**
- KADENA AB Form 1EJ, 20090413
- Copies of English Proficiency Test for LPL requirement, see page 2 語学能力を証明する書類のコピー（2ページ参照）
- Copies of license(s)/certificate(s) 免許証・証明書等のコピー: As underlined above 上記下線部参照
<table>
<thead>
<tr>
<th>Position Title/Series Grade/LPL</th>
<th>Engineer (Environmental), MLC-525, BWT 1-7, LPL: 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Place</td>
<td>718 CES/CEIE, Environmental, Kadena AB</td>
</tr>
</tbody>
</table>

**Summary of duties:**
Serves as an Environmental Engineer participating in project management, execution, and operations responsibility in assigned project(s) within a program element. Performs various environmental engineering work related to planning, project management, technical review, design, specifications, cost engineering or construction management. Carries out assignments pertain to problems encountered in achieving compliance with federal, state, Japanese, and local environmental control regulations (e.g. air, water, and hazardous waste). Performs the full range of domestic and industrial waste water treatment and disposal to include toxic and chemicals. Oversees preparation and updates inventories of corrective measures to reduce pollutants emitted to water, atmosphere, or land from the installation and operations, or constitute a health hazard to an installation or adjacent civilian communities, coordination of actions required for funding, design, construction, and operation of equipment or facilities to correct deficiencies, and/or preparation of guidelines or instructions as required to ensure compliance with environmental regulations. Inspects and evaluates reliability, flexibility, and maintainability of existing environmental equipment and systems and identifies deficiencies for incorporation into the infrastructure maintenance plan. Responsible for the administrative, financial and technical aspects for assigned projects and for budgeting input for the assigned program element(s). Serves as an environmental engineering technical advisor and as a support member on applicable boards and committees in executing assigned projects. Manages Conservation, Cultural Resources, and natural Resources Programs and provides technical expertise for all 18th Wing installations and facilities. Applies current technologies in innovative ways to develop policy and standards, evaluate proposed actions, and recommend alternative based on direct and indirect, short-term and long-term cumulative, irretrievable, and irreversible potential effects on all cultural and natural resources. Conducts complex investigations, assesses impacts and develops reports pertaining to the effect of environmental contamination on aquatic and terrestrial wildlife and their habitats. Consults with technical subject matter experts, both American and Japanese, when needed or required. Ensures corrective actions are taken for any non-compliance situations identified. Provides advisory services on specific problems, projects, programs, and functions in assigned environmental engineering program area. Prepares, implements and presents various environmental training sessions and briefings as required. Complies with health, safety, and environmental rules and procedures and performs work that enhances the safety of the work environment. Drives a government owned vehicle as required basis. Performs other related or incidental duties as assigned.

**Basic Qualification Requirements:**
1. Must have combination of education/license and experience as indicated below.
   - **Education/License**
     a. Must be a college or university graduate with specialized education in engineering OR
     b. Possess an official engineering license, e.g., First or Second Kenchikushi (Architect/Civil Engineer 一級又は二级建築士免許), Kenchiku Setsubushi (Mechanical/Electrical Engineer 建築設備士免許) or Gijutsushi (Consulting Engineer 技術士免許), etc.
   
   **AND**

   - **Experience**
     1 year of specialized experience in work related to the position to be filled at the next lower level OR 3 years of work experience in related fields.

2. Ability to speak, read, and write English at fluent proficiency level: LPL-3 is required.
4. General knowledge of office automation software such as Microsoft Excel, Word and PowerPoint - preparing, modifying, storing, retrieving, printing of electronic files.

**Job Related Requirements:**
1. May require some traveling to attend training, meetings or conference.
2. May work outside of normal duty hours when requested/directed.

**Work Schedule:** Mon-Fri (40 hours per week), 0730-1630 (Recess: 1130-1230)

**Required document 必要書類:**
- KADENA AB Form 1EJ, 20090413
- Copies of license(s)/certificate(s) 免許証・証明書等のコピー：As underlined above. 上記下線部参照
- Copies of English Proficiency Test for LPL requirement (see page 2) 語学能力を証明する書類のコピー（2ページ参照）
<table>
<thead>
<tr>
<th>Position Title/Series Grade/LPL</th>
<th>Engineer (General), MLC-525, BWT 1-7, LPL: 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Place</td>
<td>718 CES/CENPD, Engineering Flight, Kadena AB</td>
</tr>
<tr>
<td>Number of position(s)</td>
<td>1</td>
</tr>
</tbody>
</table>

**Summary of duties:**
Plans and programs projects consistent with Base General Plan. Work involves planning and review of large, complex programs and projects involving new facility construction and major renovations. Typical projects cover the complete range of engineering disciplines such as highly technical and complex buildings and structures including aircraft hangars, maintenance shops, large administrative facilities, warehouses, industrial facilities, computer facilities, base utilities, and infrastructure systems. Determines requirements for new facilities, work classifications, cost estimates, prepares full package DD Form 1391s and completes approval information on AF Form 332s. Work requires having an in depth knowledge of United States Department of Defense, United States Air Force, and Japanese Government guidelines and policies on programming and technical criteria. Serves as the focal point on programming criteria and provides guidance and advice to upper management and base command/staff on complex engineering problems and issues. Develops criteria and policies for use in long-range planning and execution of programs and projects. Plans, coordinates, and reviews necessary modifications to complex facilities, utilities, and infrastructure systems. Ensures these modifications are executed within programming rules and budgetary constraints set by United States D Department of Defense, United States Air Force and other government agencies. Through extensive coordination with the project end user, investigates project requirements, technical feasibility, costs, and identifies appropriate scope of effort. Ensures mission requirements are met while keeping the project scope within allowable authorizations. Works closely with the community planner on siting new requirements to identify waivers, constraints, and/or local political issues. Ensures project management software (TRIRIGA) and other project databases are kept up to date with current programming and engineering information. Programs and manages engineering studies to define future facility requirements or the capability of existing facilities and infrastructure systems to support new missions and repair requirements for existing facilities to remain useful. Responsible for responding to, justifying, and defending recommendations against higher headquarters and other agency questions. Acts as the base representative in resolving/negotiating critical programming/technical issues with HQ PACAF, 5th AF, and other government agencies. Acts as liaison between the 718 CES/CEN and 18 CES/CEOE Operations Engineering. Actively engages with 18 CES/CEOER in order to create accurate requirements for project work. Discuss and coordinates proposed new technologies with all of the design sections, including architectural, mechanical, civil, and electrical sections. Monitors and ensures project compliance with health, safety, and environmental rules and procedures. Performs other related or incidental duties as assigned.

**Basic Qualification Requirements:**
1. Must have combination of education/license and experience as indicated below.
   **Education/License:**
   a. Must be a college or university graduate with specialized education in engineering OR
   b. Possess an official engineering license, e.g., First or Second Kenchikushi (Architect/Civil Engineer 一級又は 二級建築士免許), Kenchiku Setsubishi (Mechanical/Electrical Engineer 建築設備士免許) or Gijutsushi (Consulting Engineer 技術士免許), etc. 
   AND

   **Experience:**
   1 year of specialized experience in work related to the position to be filled at the next lower level.
2. Ability to speak, read, and write English at fluent proficiency level: LPL: 3 is required.
3. Must possess a valid GOJ vehicle driver’s license.
4. Must have knowledge of developing cost estimates for new construction, renovation, and improvements of real property facilities, including utility systems.
5. Must have knowledge of a broad range of several engineering disciplines, engineering concepts and practices and familiarity with engineering disciplines and architectures.
6. Ability to plan and organize work, coordinate with other engineering disciplines and analyze, interpret and apply rules, regulations, and procedures in a variety of situations and recommends timely and economical solutions.

**Job Related Requirements:**
1. May require some traveling to attend training, meetings or conference.
2. May work outside of normal duty hours when requested/directed.

**Work Schedule:** Mon-Fri (40 hours per week), 0730-1630 (Recess: 1130-1230)

**Required document 必要書類:**
- KADENA AB Form 1EJ, 20090413
- Copies of license(s)/certificate(s) 免許証・証明書のコピー: As underlined above 上記下線部参照
- Copies of English Proficiency Test, see page 2 語学能力を証明する書類のコピー（2 ページ参照）
<table>
<thead>
<tr>
<th>Position Title/Series Grade/LPL</th>
<th>Engineer Technician (Architectural), MLC-384, BWT 1-6, LPL: 3 (This position has promotion potential to Engineer (Architectural), BWT 1-7)</th>
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<tbody>
<tr>
<td><strong>Work Place</strong></td>
<td>718 CES/CENMC, Engineering Flight, Kadena AB</td>
</tr>
<tr>
<td><strong>Number of position(s)</strong></td>
<td>1</td>
</tr>
</tbody>
</table>

**Summary of duties:**
This position serve as an Engineering Technician in a developmental capacity, performing assignments designed to further develop applicable analytical and evaluative skills and techniques. The duties are essentially the same as those at the full performance level with the exception of performing duties under close supervision. Assignment at this level are involved in a variety of work relating to the area of specialization that requires technical review, specifications, or cost engineering. Reviews, analyzes, evaluates, and recommends for approval of customers’ requests for a complete conventional project of relatively limited scope, or a portion of a larger and more diverse project. Takes consideration of numerous precedents and some adaptations of previous plans or technique. Applies extensive knowledge of the engineering operation and practical knowledge in developing programming documents for the accomplishment of operations and maintenance (O&M), military family housing (MFH), non-appropriated fund (NAF), Special Interest programs, host-tenant, host-nation real property maintenance by contract (RPMC), and/or military construction (MCP/MILCON) programs/projects. Projects are associated with a wide variety of architectural and engineering facets which interface with other technical specializations and are typically significant and complex. Searches for and studies available information and precedent to determine feasibility of component location or construction details. Applies knowledge of accepted construction details, shop production, materials usage, agency requirement and design practice. Works out and refers to supervisor or project engineer possible alternative compromises of conflicting requirements. Prepares or reviews detail drawings prepared by other for fabrication of item. Conducts studies and economic analyses to determine the feasibility of renovation or modification. Coordinates projects with engineers in a variety of disciplines and/or with architects. Supports and works with engineer/architecture professionals to ensure all design, construction, or operations considerations are addressed as well as assisting engineers as they create and revise as-built drawings for buildings and utilities future development plans. Coordinates with organizational managers, budget personnel, and engineering/architectural authorities to develop and gain approval for proposed facility programs/projects. Keeps abreast of emerging technologies to ensure programming will not prematurely become obsolete. Utilizes computers/computer software such as information management programs, computer aided design and drafting (CADD) programs, Geographical Information System, and traditional methods to prepare and present design proposals as well as solving engineering/architectural problems and facilitating work. Complies with health, safety, and environmental rules and procedures and performs work in a manner that enhances the safety of the work environment.

**Engineer (Civil), MLC-525, BWT 1-7:** All training must be completed and regulatory requirements met prior to promotion.

**Basic Qualification Requirements:**

1. Must have combination of education/license and experience as indicated below.
   **Education/License:**
   a. Must be a college or university graduate with specialized education in engineering **OR**
   b. Possess an official engineering license, e.g., First or Second Kenchikushi (Architect/Civil Engineer 一級又は二級建築士免許), Kenchiku Setsubishi (Mechanical/Electrical Engineer 建築設備士免許) or Gijutsushi (Consulting Engineer 技術士免許), etc.
   
   **AND**

   **Experience:**
   1 year of specialized experience in work related to the position to be filled at the next lower level or 2 years of related work experience.

2. Ability to speak, read, and write English at **elementary** proficiency level - LPL-1.
3. Must have a valid GOJ driver’s license (A/T limited is acceptable).
4. General knowledge of office automation software such as Microsoft Excel, Word and PowerPoint - preparing, modifying, storing, retrieving, printing of electronic files.

**Job Related Requirements:**

1. May require some traveling to attend training, meetings or conference.
2. May work outside of normal duty hours when requested/directed.

**Work Schedule:** Mon-Fri (40 hours per week), 0730-1630 (Recess: 1130-1230)

**Required document 必要書類:**
- KADENA AB Form 1EJ, 20090413
- Copies of license(s)/certificate(s) 免許証・証明書等のコピー: As underlined above 上記下線部参照
- Copies of English Proficiency Test, see page 2 語学能力を証明する書類のコピー（2ページ参照）
<table>
<thead>
<tr>
<th>Position Title/Series Grade/LPL</th>
<th>Mess Attendant (Heavy), MLC-2319, BWT 2-3, LPL: 0</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Work Place</strong></td>
<td><strong>Number of position(s)</strong>*</td>
</tr>
<tr>
<td>718 FSS/FSVF, Food Service, Kadena AB</td>
<td>1</td>
</tr>
</tbody>
</table>

**Summary of duties:**
- Cleans facility including exterior, restroom and dining room. Cleans doors, windows, and entrance mats; vacuums carpets; mops floors prior to each meal period. Maintains cleanliness at facility including floors, walls, mats, windows, sinks, toilets, and stainless at all times. Arranges dining room tables; ensures salt and pepper shakers, sugar packet holders, and vases are uniformly arranged. Removes dinnerware, trays, and glasses after each customer departs and rearranges table settings. Scrapes food waste into separate trash container. Replenishes dinnerware, silverware, glasses, and trays in appropriate dispensers in the serving area after cleaning. Arranges food on serving line as instructed by the food service production manager on duty. Interacts with customers; fills their order on the serving line, following the established procedures. Prepares grilled items and sandwiches for customers. Sets up salad bar in a timely manner to meet the requirements. Prepares specialty salads as directed by management. Cuts pastries in accordance with the established methods to display in an eye-appealing manner for the customers. Performs other related or incidental duties as assigned.

**Basic Qualifications:**
- Qualification requirements emphasis is on the quality of experience, not necessarily the length of time. Although a specific length of time and experience is not required, you must show through experience and training that you possess the quality level of knowledge and skill necessary to perform the duties of the position at the level for which you are applying. Although a specific length of training and/or experience is not required, applicants must have sufficient training and experience, paid or unpaid, of sufficient scope and quality that fully provides the ability to perform the full range of duties of the position.

**KNOWLEDGE, SKILLS AND ABILITIES:** Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:
1. Must possess or be able to obtain Food Handler’s certification.
2. No Language proficiency required — LPL-0; however, a basic knowledge of English language is desired.

**Job Related Requirements:**
1. Must be able to pass Food Handler’s physical exam (stool analysis) if necessary.
2. Must be in good physical condition.
3. Must be able to lift items over 50lbs (25kg).
4. Must be able to work irregular shifts to include nights, weekends and holidays.
5. May have to work outside of normal duty hours if requested.

**Work Schedule:** Mon-Sun (40 hours per week), 1st shift: 0430-1330; 2nd shift: 1030-1930; 3rd shift: 1800-0300 (Recess: 1 hour)

**Required document 必要書類:**
- KADENA AB Form 1EJ, 20090413
- Copies of English Proficiency for LPL requirement (see page 2) 語学能力を証明する書類のコピー（2ページ参照）
- Copies of license(s)/certificate(s) 免許証・証明書等のコピー: As underlined above 上記下線部参照
Position Title/Series
Pest Controller-Intermediate, MLC-2255, BWT 2-5, LPL: 0  

Work Place  
18 CES/CEOIE, Entomology, Kadena AB  

Summary of duties:  
As a Pest Controller-Intermediate, the technician performs duties under immediate instructional supervision of a Journeyman worker, and a full range of trade tasks from the Helper level up to and including some tasks normally performed independently at the Journeyman level.

A pest controllers-Intermediate assists higher grade pest controller employees in identifying pest species and selects appropriate equipment and control methods to prevent pests and disease vectors from causing unacceptable damage to operations, people, property, material, or the environment. Advanced assignments requiring progressively greater skill are carried out under instructional guidance and supervision. Understands the different types of chemical classifications and the impact on the environment. Protects the base populace, the environment, and non-target organisms from chemical hazards and exposure. Safely handles and disposes of pesticides and other toxic materials IAW the Government of Japan, DoD, and AF Environmental regulations. All work assignments and instructions are received in the form of detailed work orders or verbal instructions which include specific procedures to be followed. Advanced assignments requiring progressively greater skill are carried out under instructional guidance and supervision. Pest controllers-Intermediate assists higher grade Pest Controller employees in locating, identifying, and controlling wide variety of pests including threats to public health, structures, ornamental vegetation, and stored products. The technician also assist with the application of Pest Management principles including pest surveys and application of both chemical and nonchemical control measures. Uses spraying, dusting, hand-held and powered equipment which requires use of appropriate formulas/guidelines for mixing pesticide solutions to assure proper balance of pesticides, and selection of equipment settings and controls to allow for wind, terrain, and proximity of human populations. Performs preventative maintenance on manual and powered pest management equipment by cleaning or replacing strainers and filters, replacing hoses and nozzles, and making minor repairs and replacements. Assists higher graded Pest Controller employees with tracking and maintaining accountability of all shop tools, equipment, sprayers, supplies, and all pest management records. Assist with tracking chemical treatment data and history on an AF Form 1532 (Pest Management Report) and AF Form 1532-1 (Pest Management Maintenance Record) and also Locates and uses manuals, instructions, regulations, pamphlets, technical guides, standards, and forms to perform maintenance, operations, and troubleshooting on equipment. Utilizes safety practices and procedures following established safety rules and regulations and maintains a safe and clean work environment. Receives annual safety Pest Management related training documented on an AF 55 (Employee Safety and Health Record) to ensure the use and proper fit of required safety equipment and clothing, such as safety shoes, glasses, ear protection, face masks, and/or hard hats. Receives an annual Bioenvironmental respirator fit test and respirator training to safeguard the employee from inhaling toxic fumes and chemicals. Determines first aid procedures for victims of pesticide poisoning i.e., oral, dermal, and respirator. Performs other related or incidental duties as assigned.

Basic Qualifications:  
Qualification requirements emphasis is on the quality of experience, not necessarily the length of time. Although a specific length of time and experience is not required, you must show through experience and training that you possess the quality level of knowledge and skill necessary to perform the duties of the position at the level for which you are applying. Although a specific length of training and/or experience is not required, applicants must have sufficient training and experience, paid or unpaid, of sufficient scope and quality that fully provides the ability to perform the full range of duties of the position.

KNOWLEDGE, SKILLS AND ABILITIES (KSAs): Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:

1. Quality of experience in the same line of work (experience in the related field).
2. Must possess a valid GOJ vehicle driver's license (自動車運転免許) and must be able to obtain GOV license.
3. GOJ Special Heavy-duty vehicle license desired (大型特殊免許保持が望ましい).
4. Must have completed or be able to obtain Department of Defense Pest Applicator Certification (DD Form 1826) within two years of holding this position.
5. Must have or be able to obtain required pest control training courses, and hold a current certificate of training.
6. Must complete Pest Management Re-Certification training every three years.
7. Basic English proficiency desired (基礎的な英語ができる方が望ましい).
9. Must be able to qualify on the wear of full & half face cartridge filtering respirators.
10. Be acquainted with the hazards involved in the handling and using of toxic pesticides and be able to apply appropriate safety measures to protect persons exposed to such pesticides as stated on the label.

Job Related Requirement:  
Must be fully acquainted with the hazards involved in the handling and using of toxic pesticides and be able to apply appropriate safety measures to protect persons exposed to such pesticides.

Work Schedule:  
Mon-Fri (40 hrs per week): Days shift: 0730-1630 (Recess: 1130-1230); Nights shift: 1600-0100 (Recess: 2000-2100)

Required document 必要書類:
- KADENA AB Form 1EJ, 20090413
- Copies of English Proficiency Test for LPL requirement (see page 2) 語学能力を証明する書類のコピー（2ページ参照）
- Copies of license(s) 免許証等のコピー: As underlined above. 上記下線部参照