Kadena Library's Online Resources
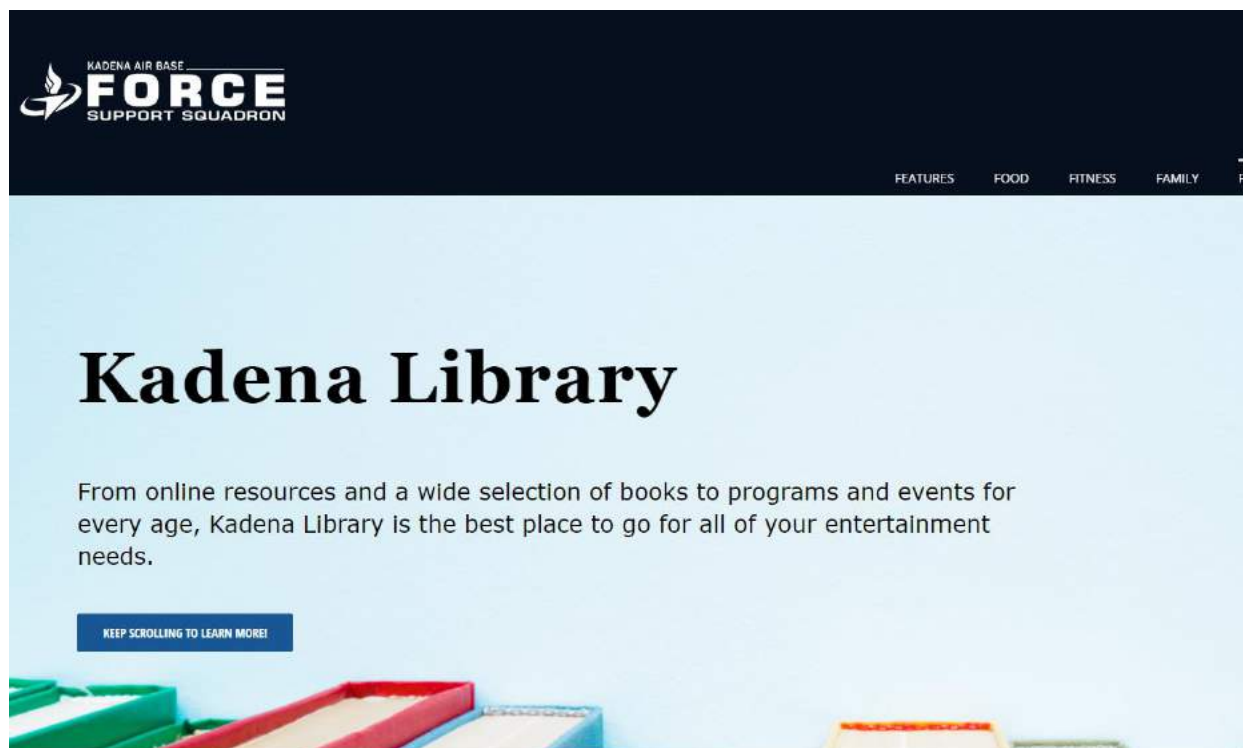
How to get to Kadena Base Library's online resources (when you can't access the Air Force Portal)

Step 1:
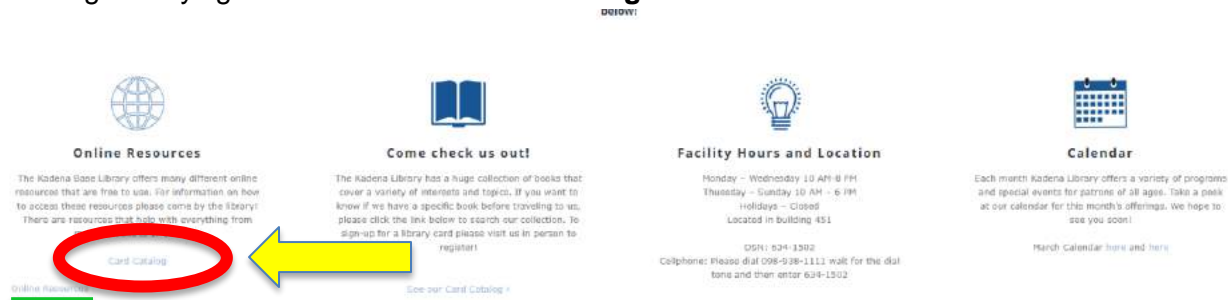**Start by going to** https://kadenafss.com/library/

Step 2:
This will take you to the Kadena Library page within the Kadena FSS website:

Step 3:
Scroll down the on the page. On the left, you will see Online Resources and a little further down is Card Catalog in very light blue. **Click on Card Catalog.**
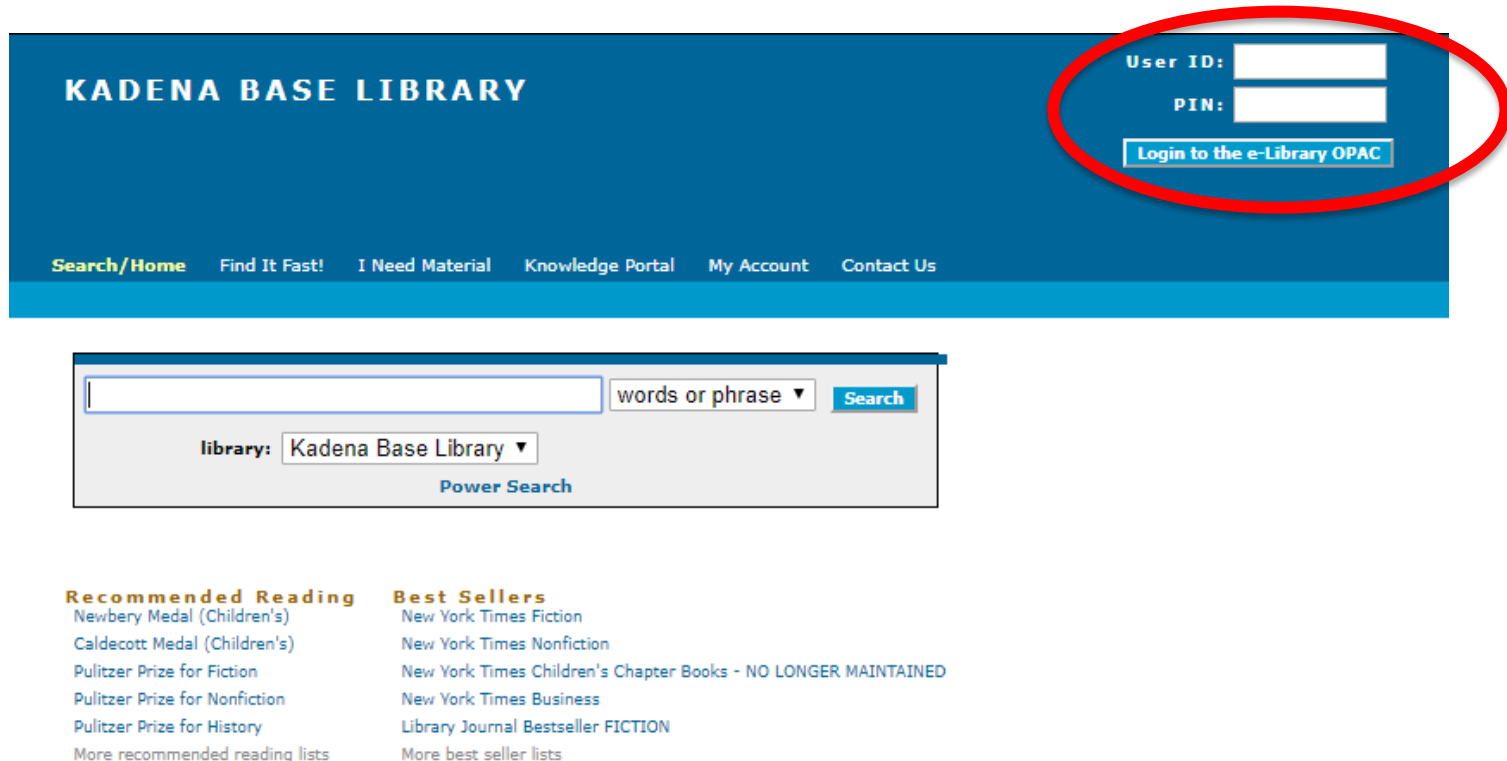
Step 4:

Once you click on Card Catalog, you will be taken to the Kadena Library portal page, which looks like the image below.

To access the database: **enter your library card number in the "User ID" field and your 4-digit pin in the PIN field.**

Please note, if you don't have your library card and/or PIN you can contact library staff to get them. (Please call DSN 634-1502 during our regular hours of operation: Mon – Wed 10am-8pm, Thu – Sun 10am-6pm, closed for federal holidays, some Japanese holidays, and training days.)
If you need to have your PIN reset, the library staff can also help you with that.

Step 5:

The next screen will look very similar to the previous one, but will now list Databases and Online Resources as an option. **Click on Databases and Online Resources**

Step 6:
You are now into Kadena Library's listing of Online Resources.
Click the name of the resource that you want to use.

The Online Resources give you electronic access to thousands of additional library materials all at the click of a few buttons.
Don't be afraid to click around the page or click help.

There is also a link to <mark>AF Library Program Academy</mark> which provides users with walk-through videos of how to use some of our Online Resources.

Additional notes:
Please note, **some of our Resources require an additional access code** in order for you to set up your individual account for that resource**.**

To see which resources require an access code, we have posted a handout of our Online resources on the Library webpage (refer back up to step 3, and look for Online Resources underneath the red circle).
We have also highlighted the resources on the image above. <mark>Resources highlighted in yellow</mark> require an additional access code from library staff. **Due to contract restrictions, library staff may only give the access codes to patrons in person. We may not post them online, distribute them in handouts, or give them out verbally over the phone.**

<mark>Resources highlighted in red</mark> are only available through the Air Force Portal.